

**COMMUNITY CENTRE PROGRAM  
REGISTRATION FEE SUBSIDY**

**The following guidelines are used in the approval and processing of applications for this Community Centre program Registration Fee Subsidy.**

**About the Program**

- This subsidy is designed to assist children, **17 and under**, living within the City of Winnipeg, who would not otherwise participate in Community Centre activities.
- The grant is available for **Community Centre-based programs only** and cannot be accessed for elite sport programs such as AA Hockey or Premier-level Soccer.
- Costs relating to camps, travel, championships, uniforms, equipment, wind-ups, team photos, do not qualify for funding.
- Registration Fees for "day camp"-type programs run by Community Centres during school holidays, or pre-school programs such as nursery schools and daycares, are **ineligible** for funding within this program.
- Financial assistance is available for up to \$400, per activity/athlete. Subject to funding availability.
- Children are eligible for funding per season to a maximum of \$800 each calendar year. Subject to funding availability.

**Funding Policies**

- Applications must be completed and signed by the player's/child's sponsor (parent or guardian, only).
- Official verification of all adults/guardians (family income) must be provided, generally a copy of your most recent Canada Customs and Revenue Agency Notice of Assessment showing Line 150. Copies can be obtained from Revenue Canada online [www.cra.gc.ca/myaccount](http://www.cra.gc.ca/myaccount) or by calling 1-800-959-8281. Also accepted are recent statements from EI/CPP Disability, or Social/Refugee Assistance (indicating your Case #).
- If you are a Foster Parent or on Social Assistance, please provide proof of status or provide a letter from a case worker. Foster parents are not required to include their financial information.
- Subsidy eligibility and the amount of subsidy required will be determined by the Community Centre hosting the program.
- Cheques are made payable to the Community Centre hosting the program.
- **IMPORTANT:** please include additional information if you need support, but may not qualify due to income.

**Important Information for participating Community Centre:**

Please ensure you meet the targeted deadlines, as funding is limited. Applications will be considered on a first come, first serve basis.

- Deadlines for Applications:**    **Spring intake May 30**                      **Fall/Winter intake November 30**
- All applications must include the required Community Centre Signature and breakdown of program fees.**
- PRINT TWO COPIES OF THE COMPLETED APPLICATION. One Copy for the Centre, One Copy for GCWCC.**

Please submit Applications by mail or in person.

\*\* Glenwood CC cannot guarantee the security of personal information if submitted by email. \*\*

Glenwood Community Centre  
27 Overton Street  
Winnipeg, Manitoba R2M 2X8  
Office: 204-233-6698



**Step 1: Player's/Child's Information**

Child's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Gender: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: YY \_\_\_\_\_ MM \_\_\_\_\_ DD \_\_\_\_\_

Home Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Program Applying for: \_\_\_\_\_ Level of Play: \_\_\_\_\_

**Step 2: Parent/ Guardian Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_ Number of Dependent(s) 18 & Under in Family: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Please Check One:  Single Parent  Married  Common-Law *(If married or common-law, please include both partner's income).*

Do any of the following apply to your family?  Social Assistance  Foster Parent  Newcomer to Canada

Household Annual Income: Partner 1: \_\_\_\_\_ Partner 2: \_\_\_\_\_ Total Household Income: \_\_\_\_\_

\*Subsidy Funding Request: \_\_\_\_\_ (Less ineligible costs)\* MAKE SURE TO FILL THIS IN

\*Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 3: Community Centre Information**

Community Centre Hosting Program: \_\_\_\_\_ Home Centre (if different): \_\_\_\_\_

**Please circle the Income Cut-Off this application**

Check	Family Size	Maximum Annual Gross Income
	2	\$ 33,141
	3	\$ 40,743
	4	\$ 49,467
	5	\$ 56,105
	6	\$ 63,276
	7+	\$ 70,449

**Confirm Official Proof of Total Income Provided, please ensure all partners income is included, please check all boxes that apply:**

- Canada Customs & Revenue Agency Notice of Assessment (NOA) identifying annual net income of all partners.
- Copy of documentation showing your landing date in Canada and UCI number.
- Copy of Monthly statement of income from CPP Disability (Including the income verification of all partners).
- Proof of Social Assistance budget letter.
- Proof of Foster Parent Status.

**Approval: Community Centre Executive Signature Required**

As an Executive member (President, VP, Secretary or Treasurer) of the Community Centre hosting this program, we approve the requested funding on behalf of the child named above, whose need is consistent with the Program Registrations Fee Subsidy guidelines.

\*Signature Executive: \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_

\*Signature Registrar \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_