



**Rental Request Inquiry Sheet**

Email form to: [glenwoodroomrental@shaw.ca](mailto:glenwoodroomrental@shaw.ca)  
(please allow up to 48 hours for a response)

- Gym for sport rental - \$35/hr (taxes inc) - maximum 50 people
- Gym/Kitchen for party/event rental (up to 75 people) - \$50/hr (taxes inc), minimum 3 hour rental time
- Gym/Kitchen for party/event rental (76 - 200 people) - \$75/hr (taxes inc), minimum 4 hour rental time
- Add-on Birthday Party Options - \$5/person (includes 1 hot dog, 1 drink (juice, bottled water or canned pop) and 1 bag of chips
- Murdoch Room - \$30/hr (taxes inc) - maximum 40 people, minimum 4 hour rental time
- John Tyler Room - \$35/hr (taxes inc) - maximum 45 people, minimum 4 hour rental time
- Youth Room - \$20/hr (taxes inc) - maximum 20 people
- Boardroom - \$20/hr (taxes inc) - maximum 15 people
- Social Hall - \$1,850 (taxes inc) - capacity 347 people - please see social hall rental tab on the website for more information and rental request form

Name of renter: \_\_\_\_\_

Address (including postal code): \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Date requested: \_\_\_\_\_

Room requested: \_\_\_\_\_

Type of event: \_\_\_\_\_

Add Birthday Party Options: Yes / No \_\_\_\_\_ If yes, how many? \_\_\_\_\_

Number of guests expected: \_\_\_\_\_

Time range of event:

Start: \_\_\_\_\_ End: \_\_\_\_\_

Decorating time requested: \_\_\_\_\_

Clean up time requested: \_\_\_\_\_

Will there be alcohol at this event? \_\_\_\_\_

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**Glenwood Community Centre use only:**

Price quote: \_\_\_\_\_ Availability: \_\_\_\_\_